



EPIL

Appeal/Complaints/Dispute Handling Form

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Page 1 of 1

Appeal Complaints Dispute

Contract Number: No: Name of the organization: Address Telephone E-mail address Contact Name Date:

Description of Appeal/Complaint/Dispute:

According to the reviewed documents, this appeal/complaint/Dispute: requires action does not require action

Quality Manager name & signature: Date:

Committee Member Names:

Root cause:

Summarize the actions (and dates) to resolve this matter. Quantify, as these are viable, especially regarding monetary impact to certification-registration or appellant:

Does it need corrective action? Yes No If yes, No of Corrective action form:

Actions were taken on <type the date>, and the customer was notified according to phone e-mail letter other,

Action taken was effective was not effective, the follow up corrective action no: Date:

Quality Manager Name & Signature: